

Church of the Holy Cross – Valle Crucis, NC  
Vestry Meeting – September 23, 2008

PRESENT: Catherine Morton, Susan Duke, Reid Smithdeal, Francis Pressly, Ed Shelley, Jerry Boulton, Margaret Lehmann, Andrea McDonough, Floyd Townsend, Larry Byerly, John Zellner, Dedy Traver. Absent were Nick Prosch, Beth Turner, Muriel Moore. Also present were Lee Rankin and Lyle Lowenberg.

The meeting was opened with prayer and pastoral concerns.

Presentation by Cub Scout Pack 123 – (See Attachment A) Lee Rankin and Lyle Lowenberg thanked the vestry for sponsoring the Cub Scout Pack 123 for 28 years. There are about 38 boys in the Pack which meets weekly. The Pack worked on the storage area in the basement of Skiles Hall and that work has been completed. Mr. Lowenberg stated that one of his goals is to re-establish the Boy Scout Troop that was sponsored by Holy Cross Church. He would like to have a liaison between the church and the scouts. Mr. Lowenberg also stated he would like to strengthen the relationship with the church and the Cub Scouts. It was suggested that an article about the Cub Scout Pack be put in the monthly newsletter. It was also suggested that one of the church committees take on the responsibility to determine what the Cub Scouts might do for Holy Cross. It was suggested that the Christian Education Committee would be the committee to handle this. The vestry complimented and congratulated the leaders and scouts on what they are doing

MINUTES from the previous meeting were read and approved.

FINANCIAL REPORT - Treasurer's Report – The bridge loan for St. John's has been paid off using the \$25,000 loan from the Diocese and the \$10,000 grant. At present the pledge payments are ahead but the plate offering is behind. St. John's had a plate offering for the summer months of \$12,000 (\$10,000 net). The Treasurer's Report was read and approved. Financial Report – It was stated that to date seven budget requests had been received. Any other requests need to be received by September 30. Jerry Boulton has developed a historical financial analysis based on prior years.

Capital Campaign – Catherine Morton reported that it was determined it would be good to have one capital campaign instead of three separate ones for the three big projects (columbarium, organ, St. John's). It will not start until January 2009 when the stewardship campaign is completed. Catherine will form a group to work on this. It was stated that the Diocese has a Views and Visions group to help small parishes with capital campaigns.

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OLD BUSINESS: Rector's Report - John stated that there are several families that took care of St. John's for many years ( Hicks, Cooks, Thomases). He proposed putting a plaque at St. John's to thank those families for maintaining St. John's over the years. Upon motion duly made and seconded it was voted to have a thank-you plaque to the Hicks, Cook, and Thomas families put at St. John's Church in thanksgiving for their maintaining St. John's Church.

John stated that Casey Tester is still waiting to go through the Deaconate process. John would like to talk to Bishop Taylor to see if this process can begin again. It was noted that the vestry supported Casey Tester to go through the Deaconate process and supported John Zellner in his efforts to talk with the Bishop regarding this.

It was requested that the clerk send a thank you letter to Lyle Lowenberg for his work with the Cub Scout Pack.

Associate's Report – (See Attachment B) On Sunday Oct. 5 there will be a special family service at the 11AM service.

Senior Warden's Report – (See Attachment C) Andrea stated that the search process for a new rector begins after the rector leaves – it can not begin while the rector is still in place. Andrea also stated that the Associate Rector is hired by the rector and is expected to resign when a new rector is called. It is up to the discretion of the new rector whether to ask the associate rector as well as parish administrator, treasurer, and choir director to stay. The associate rector also can not serve as the interim priest or as the new rector. It is the decision of the vestry if they want the associate rector to remain while the interim priest is serving. The vestry needs to notify the interim priest of that decision. The search process for a new rector usually takes a year to 18 months to complete. Andrea will talk with Mike Hallus about facilitating the rector's evaluation. This could be done at the next vestry meeting.

Junior Warden's Report – The cost of repairing the walkway to the church was \$897. This was paid from the Maintenance Reserve Fund. It was stated that walkway by the sacristy door needs some work. That will be done by the columbarium crew. It was stated that the answering machine for the church telephone needs repairs at a cost of \$500. There is a temporary answering machine until the repairs are completed. It was stated that those contacted to serve on the Landscape Committee all agreed to serve.

Commission Reports: Stewardship – To date, 40 pledge cards have been received.

Outreach - It was stated the committee had discussed how to have proactive and long term solutions for those people who kept coming back to the Committee for money.

Personnel - (See Attachment D) It was stated that the committee recommended a 4% increase (as recommended by the Diocese) for the entire church staff. The Personnel Committee recommended this to the Finance Committee. There will be job performance evaluations in November. John Zellner's last day will be August 2, 2009. He has 4 weeks of vacation and 2 weeks of continuing education time. The Personnel Committee recommended that Beth Turner be put on at full-time which would be a \$14,000 increase. Beth is basically doing a full time job but is not being paid full time. This would be an affirmation of Beth's work at Holy Cross.

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OLD BUSINESS: Commission Reports (Cont'd)

Nominating Committee – At present the committee is accepting nominations and has eight people.

It was stated that Sunday Oct. 5 the Discernment Committee will be presenting their report. It is important that all members are made aware of this meeting.

There being no further business the meeting was adjourned.

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Edith C. Traver, Clerk